

Chancellor's University Safety Committee (CUSC) Meeting

May 19, 2026 - 3:00-4:00 p.m.

EHS Training Room & Zoom

Agenda

1. Introductions (3:00 – 3:05 p.m.) Martha Morton
2. Old Business
 - A. Scooter Use Policy (3:05 – 3:10) Rick Campos
 - B. Welcome the new Vice Chair (3:10 – 3:15 p.m.)
 - C. Other Old Business (3:15 – 3:20 p.m.)
3. New Business
 - A. Emergency Planning & Preparedness (3:20 – 3:25) Abby Schletzbaum
 - B. Knox Box information/use (3:25 – 3:40) Rick Campos
 - C. Injury Incident Report (3:40 – 3:45 p.m.)
 - D. Review/approve 2025-26 meeting dates (3:45 – 3:50 p.m.)
 - E. 2025 Stormwater Management Plan (3:50 – 3:55 p.m.) Macrae Zappala
 - F. Other new business (3:55 – 4:00 p.m.)
4. Reminder of next meeting: led by Rick Campos & Adjourn Martha Morton

Meeting Schedule for 2026-2027 (EHS training room, Warehouse 1, East Campus and Zoom)

- July 21, 2026 (Injury/Illness report April-June 2026)
- September 15, 2026
- November 17, 2026 (Injury/Illness report July-September 2026)
- January 19, 2027 (Injury/Illness report September-December 2026)
- March 23, 2027, to occur after university spring break
- May 18, 2027 (Injury/Illness report January-March 2027)
- July 20, 2027 (Injury/Illness report April-June 2027)

Goal FY 2025-2026:

Develop, review, and maintain lines of safety communication while fostering a culture of safety awareness, where everyone is encouraged to report "near misses" and unsafe practices. Use safety reports as lessons learned to share anonymously throughout the university to prevent reoccurrences/similar incidents.

Chancellor's University Safety Committee Meeting

Meeting Minutes – May 19, 2026

3:00 - 4:00 p.m.

The May meeting was convened by Chair Martha Morton at 3:02 p.m.

Introduction of Attendees

All attendees introduced themselves by name and the department/facility they represent.

Members In Attendance: Lindsey Chizinski (SNR), Samantha Link (ARD Plant Facility), Mike Livingston (Agronomy & Horticulture), Eileen Bergt (Landscape Services), Xiaoshan Xu (Physics & Astronomy), Abby Schletzbaum (UNLPD), Jodie Barnes (UNOPA), Alan Boldt (BSE), Jacob Sharrer (HEP), Jon Shields (NE Unions), Deb Royal (VDC), Max Wheeler (College of Engineering), Brent Morgan (Libraries), Rick Campos (Fire Inspector), Ron Bacon (Custodial Services), Kyle Hansen (CREC), Sharline Roth (Housing Facilities) and Zhiguang (Zach) Sun (NCMN).

Presenter: Macrae Zappala (UNL Stormwater Program Manager)

Old Business

Scooter Use Policy

Rick Campos discussed new UNMC scooter policy updates. He suggested the CUSC revisit a scooter subcommittee combining UNK/UNO/UNL/UNMC policies for clarity. Each of those NU entities and also various departments have their own policies covering different aspects of electric scooter use/charging. Rick will contact previously identified interested parties to start this process, and welcomes contact from others who would like to be on the sub-committee.

New Vice Chair

After initial voting, followed by a runoff vote due to a tie between two candidates, the next Vice Chair was determined. Jacob Sharrer, Husker Energy and Power, was elected to a two-year term as Vice Chair. After the initial two years as Vice Chair, Jacob will move into a two-year term as CUSC Chair. Congratulations were extended. Jacob will assume his duties immediately after the May meeting, at which time Rick Campos, current Vice Chair, will assume the position of CUSC Chair.

AEDs at the University of Nebraska-Lincoln

This topic was briefly discussed at the March CUSC meeting. After noting committee interest at that meeting, Martha Morton contacted Chancellor Katherine Ankerson about lack of AEDs in University of Nebraska-Lincoln buildings. Chancellor Ankerson subsequently forwarded Martha's information/concerns to Anne Barnes, Vice Chancellor of Business and Finance. Moving forward, the CUSC will prioritize AEDs by forming a sub-committee chaired by Martha to address questions and needs related to lack of AEDs in university buildings. Those interested in serving on this subcommittee should contact Martha directly.

Other Old Business

There was no other old business

New Business

Emergency Planning & Preparedness

Abby Scheletzbaum spoke about fire drills on campus. Summer is a good time to schedule fire drills and check/update emergency plans. She noted that the monthly tornado drill scheduled for May was cancelled due to finals testing that week.

Knox Box Presentation

Rick Campos talked to the group about use of Knox Box for building access by emergency personnel during emergencies. Knox box is a Rapid Access System. The company is "Knox Box." A small wall-mounted safe holds keys and perhaps an NCard for emergency personnel access into specific areas of a campus building. There are different sizes of Knox Box available, including one that could hold documents, such as building emergency action plans with contacts.

Knox Boxes can only be opened with a special tool. Their use is primarily for the Fire Department but can be for Police Department use as well. Having a Knox Box can cut fire losses for building owners since firefighters can enter building without breaking doors or windows. Use of this device reduces the time for the police to find the applicable key for building entry. Use is secure, safe and simple due to the need for code entry to release the Knox Box key fob tool used for entry.

The average cost of ordering and getting the Knox Box for keys set up by BSM is approximately \$1000. Whether to have more than one for a building needs to be determined by the requestor considering the number of main building entrances. Every fire station and ambulance in Lincoln has access, so building access is covered if the closest units are already out on a call.

New and major remodels or renovations will require installation of a Knox Box. Departments that are willing to absorb the cost can request a Knox Box. The School of Natural Resources has submitted a request for Knox Boxes. To get a Knox Box, there is a process to follow, starting with the company website. The department/building buys the box online and indicates Rick Campos as the contact to get keys/NCARD, installation through BSM, etc. For more information you can contact Rick using his @nebraska email.

Injury Incident Reporting for 3rd Quarter 2025-2026

All CUSC members were provided by email prior to the meeting with a report on Severity Total, Event/Exposure by Employment Type and a report detailing all OSHA Recordable Injuries by Employment Type. From January 1, 2026, through March 31, 2026, there were 48 First Reports of Injury (FRIs). 58.3% were classified as OSHA-Recordable, considered more serious injury incidents. 4.2% of the injury incidents required workers to be off work or resulted in restricted duty for the worker.

There were no questions.

2026-2027 Meeting Dates

Proposed meeting dates as listed on the bottom of the meeting agenda were reviewed and accepted. Elizabeth will put all CUSC Meetings onto the UNL Events Calendar. Additionally meeting dates will be posted to the Chancellor's University page of the EHS website.

Stormwater Management at UNL

Macrae Zappala, Environmental Specialist with EHS, is the program manager for the University of Nebraska-Lincoln Stormwater Management program that is mandated by the State of Nebraska. Macrae shared a brochure with information on the program that requires annual reporting. The [current plan and annual report are online](#) on the EHS website. Comments on the posted annual report and the management plan are easy to submit by email to stormwater@unl.edu and are much appreciated.

Other New Business

There was no other new business.

Closing Remarks

Martha Morton, Chair, adjourned the meeting at 3:34 pm. The next meeting will be on July 21, 2026, led by incoming Chair Rick Campos.





NEBRASKA



Rapid Access System

Knox Box

Rick Campos, NU Systems Fire Inspector
Chancellor's University Safety Committee
May 19th, 2026



Alias Names

- Key Boxes
- Access Box
- Lock Boxes





Type of Boxes

- Surface Mounted
- Recessed Mounted
- eLock



What Is The Purpose of a Knox Box...

“A Knox Box is a small, wall-mounted safe that holds building keys for fire departments, emergency medical services, and sometimes police to retrieve in emergency situations. A Knox Box can cut fire losses for building owners since firefighters can enter buildings without breaking doors or windows. It can also reduce the potential of a firefighter being injured forcing entry”.

Wikipedia-



Secure, Safe, Simple

- Cradle is installed in all LFR fire engines, fire trucks and ambulances.
- Code is entered to release key fob.
- Data is collected



Construction Locks

- Lied Center
- Memorial Stadium
- Westbrook Music (GKSM)





Access

- Only LFR can access the Key Box
- Permissions can be set-up for Law Enforcement to Access
- Each Knox Box & Padlock is specific to a City

Requirements

- UNL
 - New or Major Remodels
 - Request of Building Occupants
- NFPA 1, 2012 Edition, NE Amendments
 - 16.3.4.3**

Where access to or within a structure or an area is unduly difficult because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the AHJ shall be permitted to require a key box to be installed in an accessible location. [241:7.5.3]
 - 18.2.2.1**

The AHJ shall have the authority to require an access box(es) to be installed in an accessible location where access to or within a structure or area is difficult because of security. The access box(es) shall be of an approved type listed in accordance with UL 1037.

Military & Naval





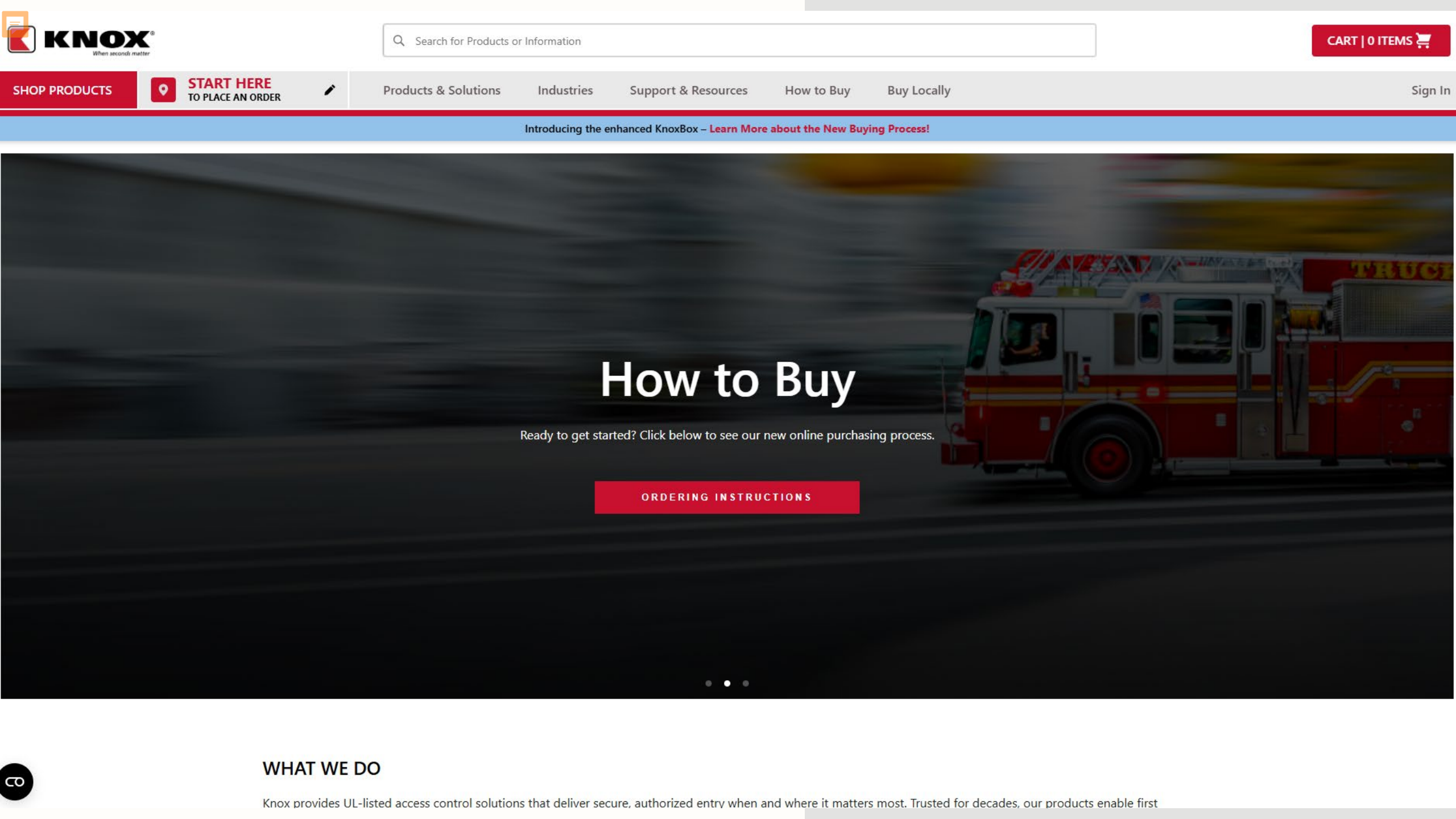
Hardin Hall

West Door



South Entrance





Introducing the enhanced KnoxBox – [Learn More about the New Buying Process!](#)

How to Buy

Ready to get started? Click below to see our new online purchasing process.

ORDERING INSTRUCTIONS

WHAT WE DO

Knox provides UL-listed access control solutions that deliver secure, authorized entry when and where it matters most. Trusted for decades, our products enable first

Questions....

Knox Boxes

Rick Campos, NU Fire Inspector

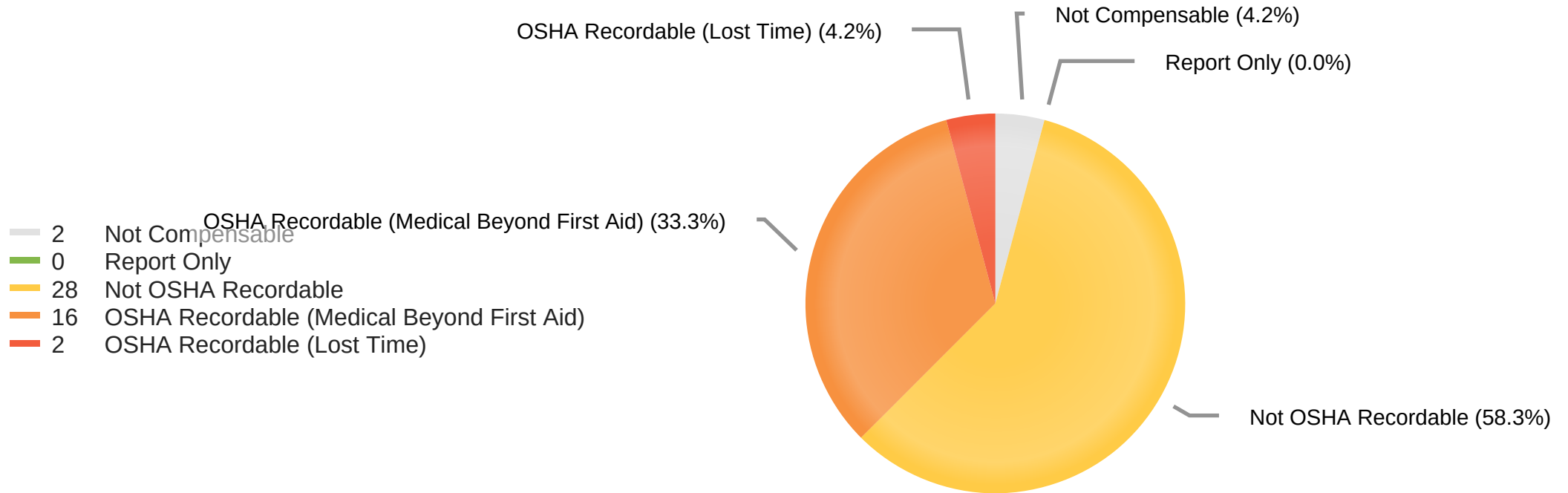
rcampos@nebraska.edu

402-472-6365





Severity (Total : 48)
Start Date: 1/1/2026 - Stop Date: 3/31/2026



Event/Exposure By Employment Type
Start Date: 1/1/2026 - Stop Date: 3/31/2026

