

**Chancellor's University Safety Committee (CUSC) Meeting**  
**January 20, 2026 - 3:00-4:00 p.m.**  
**EHS Training Room & Zoom**

**AGENDA**

1. Introductions (3:00 – 3:05 p.m.) Martha Morton
2. Old Business
  - A. Scooter Use Policy (3:05 – 3:10) Rick Campos
  - B. Other Old Business (3:10 – 3:15 p.m.)
3. New Business
  - A. Emergency Planning & Preparedness (3:15 – 3:25) Abby Schletzbaum
  - B. Emergency Procedures Flip Chart (3:25 – 3:40) Diane Pinkerton
  - C. Injury/Illness Reporting (Oct - Dec) (3:40 – 3:45) Elizabeth Howe
  - D. Nominations for Vice Chair (3:45 – 3:50) Elizabeth Howe
  - E. Other new business (3:50 – 3:55 p.m.)
4. Reminder of next meeting & Adjourn Martha Morton

**Meeting Schedule for 2025-2026** (EHS training room, Warehouse 1, East Campus and Zoom)

- March 24, 2026 (4<sup>th</sup> Tuesday to avoid spring break) - Open Forum
- May 19, 2026 (Injury/Illness report January-March 2026)
- July 21, 2026 (Injury/Illness report April-June 2026)

**Goal FY 2025-2026:**

*Develop, review, and maintain lines of safety communication while fostering a culture of safety awareness, where everyone is encouraged to report “near misses” and unsafe practices. Use safety reports as lessons learned to share anonymously throughout the university to prevent reoccurrences/similar incidents.*