

Chancellor's University Safety Committee (CUSC) Meeting
September 20, 2022 - 3:00-4:00 p.m.
EHS Training Room & Zoom
Open Forum

AGENDA

1. Introductions & Welcome (Zoom mute) (3:00 – 3:05 p.m.) Michael Livingston
2. Open Forum (3:05 – 3:10 p.m.)
3. Old Business
 - A. Heads Up! Yard sign update (3:10 – 3:15 p.m.) Jody Wood
 - B. Other Old Business (3:15 – 3:20 p.m.)
 - C. Update on Alertus/VOIP projects (3:20 – 3:30 p.m.) Mark Robertson
4. New Business
 - A. Emergency planning & preparedness (3:30 – 3:35 p.m.) Mark Robertson
 - B. Resource: Incident Response (3:35 – 3:50 p.m.) PD Chief/Asst Chief
 - C. Other new business (3:50 – 3:55 p.m.)
5. Adjourn Michael Livingston

Meeting Schedule (EHS training room, Warehouse 1, East Campus and Zoom)

- November 15, 2022 - (Injury/Illness & Safety Audit reports July-Sept 2022)
- January 17, 2023- (Injury/Illness & Safety Audit reports Oct-Dec 2022)
- March 21, 2023 (not spring break) OPEN FORUM
- May 16, 2023- (Injury/Illness & Safety Audit reports Jan-Mar 2023)
- July 18, 2023- (Injury/Illness & Safety Audit reports April-June 2023)

Goal FY 2022-2023:

Develop, review, maintain lines of safety communication with the purpose of engaging the campus community, in particular by encouraging all to recognize and report “near misses” or potentially unsafe practices with this information to be used for educational purposes university wide.

Chancellor's University Safety Committee Meeting
Meeting Minutes
September 20, 2022 - 3:00 - 4:00 p.m.

The meeting was convened at 3:00 p.m. by Chair, Michael Livingston.

INTRODUCTIONS

All attendees provided the name of the department/facility they represent.

Members In Attendance: Martha Morton (Chemistry), Ron Bacon (Custodial Services), Rick Campos (Facilities, Planning & Capital Programs), Eileen Bergt (Landscape Services), Sandra Christofferson (Ag Research Project Manager), Lynn Doser (Sheldon Museum of Art), Jacob Sharrer (Utility Services), Kyle Hansen (CREC), Jody Wood (IEC), Jon Shields (Nebraska Unions), Naren Narasimhan (ASUN), Mark Robertson (University Police), Deb Royal (NVDC), Samantha Link (ARD Greenhouse), Brenda Osthus (EHS), and Elizabeth (Betsy) Howe (EHS support).

Safety Committee Chairs: Kyle Broderick (Plant Pathology) and Scott McVey (VBMS)

Guest: Hassan Ramzah, Chief & Assistant Vice Chancellor of University Police Department

OLD BUSINESS

Heads Up! Yard Signs

Jody Wood has been trying to work with UCOMM to get a Heads Up! graphic file that is the correct size for a yard sign and can be available in PDF format. The previous CUSC contact is on maternity leave and the alternate contact has not been responsive. Eileen Bergt offered to assist.

Update on Alertus & VOIP

Mark Robertson explained that beacons were replacing University Operators for providing emergency voice alerts. The project is not entirely completed but should be soon. When a UNL Alert is issued, beside distribution through standard UNL Alert processes, the alert goes out to Alertus beacons, university computers, social media, and digital signage.

There were a number of questions about the Alertus system and Mark provided the following information:

- Alertus is an app that resides on the computer and is not tied to user. Therefore, anyone logged into a shared computer will see any Alertus notifications pop up as issued.
- Alertus is a small app that can be added to department/area computers by an area's IT support person. Alternatively, individuals with permission to add apps to their work computer may add Alertus themselves. Information on Alertus and link to download for macOS or Windows is online at <https://services.unl.edu/service/alertus>.
- Alertus messages that pop up on university computers have an "Acknowledge" button so the pop up can be closed immediately. However, Alertus messages go away without acknowledgement after a period of time. Therefore, a classroom instructor will not encounter a Alertus message issued the previous day.
- UNL Alert & Alertus currently do not announce the regular tornado drills scheduled monthly, except for the Severe Weather Awareness Month drill.

Regarding VOIP, Mark stated that IT understands that issues arose when internet access for all UNL was unavailable. The substitution of VOIP phones for land line phones is under way now. How this switch affects monitoring public safety alarm systems is being evaluated.

Other Old Business

Michael Livingston asked the new ASUN representative, Naren Narasimhan, if he could please help promote safe driving/bicycling/walking to the student population using ASUN resources such as social media. Naren asked for access to the CUSC Heads Up! SharePoint site. Betsy Howe will work with Naren.

NEW BUSINESS

UNL Incident Response

University Police Chief, Hassan Ramzah, spoke with the group about what incident response at UNL would look like, beginning with background on incident response in general and the evolution of procedures over time, especially as developed from lessons learned during actual incidents.

Chief Ramzah addressed in particular response to any active aggressor situation that might arise. "Active Aggressor" is the preferred term rather than "Active Shooter" as violence can and does occur using means other than guns. University Police personnel train annually in best practices for active aggressor situations. The first

goal of response is to neutralize the threat, followed by rendering aid to anyone affected by the incident.

One crucial component of situations involving an active aggressor is individual planning and preparation. Chief Ramzah recommends that all watch the “Shots Fired” video available online at <https://safety.unl.edu/shotsfired> (both English and Spanish versions). NOTE: This video is licensed for viewing on campus only and is not for distribution. The video provides information to expand upon the basic “Run – Hide- Fight.” Additional resources on this topic and an additional video available through the Cybersecurity & Infrastructure Agency, <https://www.cisa.gov/options-consideration-active-shooter-preparedness-video>, , may be accessed from links at the bottom of the SAFETY AT NEBRASKA webpage noted.

Personnel should aware that, while the basic guidelines are to either run, hide, or fight, there is no one set of actions to follow for every possible situation. People must remain aware and realize they will need to be flexible in their response to an active aggressor based on the specific situation.

The group was interested in set-up of an incident respond command post. Chief Ramzah indicated that typically an active aggressor incident would last 3-6 minutes and the University Police would be first responders to incidents on the UNL campuses. However, their efforts would be joined by a variety of other agencies. Command post set-up is begun immediately to coordinate efforts across agencies to handle the various components of such situations, one of which would be crime scene investigation.

Emergency Planning & Preparedness

Mark Robertson has begun to provide a facilitated tabletop discussion about “Active Violence” for college and department safety teams and leadership.

These tabletop discussions focus on scenarios beyond the “run, hide, fight”. An opportunity to talk about communication to staff, how the university would like to speak with “one voice”, and how there may be continuity of operations issues to plan.

CLOSING REMARKS

Michael Livingston, Chair, adjourned the meeting at 4:13 p.m. The next meeting will be on November 15, 2022.