AGENDA

1. Introductions & Welcome (3:00 – 3:05 p.m.) Michael Straatmann

2. Old Business
   A. Heads Up!
      i. Digital Signage & other promotion ideas (3:05 p.m. – 3:10 p.m.)
      ii. Yard sign committee (3:10 – 3:15 p.m.)
   B. New campaign idea/slogan (3:15 – 3:20 p.m.)
   C. Other Old Business

3. New Business
   A. Emergency planning & preparedness (3:20 – 3:25 p.m.) Mark Robertson
   B. Discuss In-person meetings (3:25 – 3:30 p.m.)
   C. Resource (3:30 – 3:40 p.m.) Stacie Ray
   D. Other new business

4. EHS Reports
   A. Injury Incidents 4th Quarter (3:40 – 3:50 p.m.) Yoko Smith

5. Adjourn Michael Straatmann

Proposed Meetings. Location: Zoom until further notice. Then EHS training room, Warehouse 1, East Campus.

- September 21, 2021 – Open Forum
- November 16, 2021 - (Injury/Illness & Safety Audit reports July-September 2021)
- January 18, 2022 - (Injury/Illness & Safety Audit reports October-December 2021)
- March 15, 2022 (March 23 if a UNL spring break) – Open Forum
- May 17, 2022 (Injury/Illness & Safety Audit reports January-March 2022)
- July 19, 2022 - (Injury/Illness & Safety Audit reports April-June 2022)

Goal FY 2021-2022:

Develop, review, maintain lines of safety communication with the purpose of engaging the campus community, in particular by encouraging all to recognize and report “near misses” or potentially unsafe practices with this information to be used for educational purposes university-wide.
The meeting was convened at 3:00 p.m. by Vice Chair, Michael Livingston.

INTRODUCTIONS

Michael called on attendees and each provided the name of the department/facility they represent.

Members In Attendance: Ajai Ammachathram (Nutrition & Health Sciences), Gabe Hampton/Andrew Mook/David Wemhoff (BSM), Jody Wood (Institutional Equity & Compliance), Ron Bacon (Custodial Services), Sandi Meyer (ARD), Allen Specht (UAAD), Martha Morton (Chemistry), Barb McCain (Dining Services), Beth Whitaker (School of Biological Sciences), Deb Royal (VDC), Lynn Doser (The Sheldon Museum of Art), Mark Robertson (University Police), Sharleen Roth (Housing), Jo Bialas (Business Operations & Risk Management), Stacie Ray (School of Education & Human Sciences), Brenda Osthus (EHS), Yoko Smith (EHS support), and Elizabeth (Betsy) Howe (EHS support).

Safety Committee Chairs: Andy Smriga (Nebraska East Union), Kyle Broderick (Plant Pathology), Brent Morgan (Libraries), Adam Eakin (University Museum), Randi Houghtelling (NCTA), and Erin Bauer (Entomology).

OLD BUSINESS

Heads Up!

- **Digital Signage & Other Promotion Ideas.** Betsy Howe reminded the group that each member was provided access to the CUSC SharePoint approximately a month ago. That is where the new Heads Up! graphics are located. The graphics are available in a format suitable for digital displays in their area. Graphics are also available in a format suitable for Facebook/Twitter or print out in 8 1/2x11 size. Every two months new graphics are displayed on the EHS website, Other Resources dropdown area.

- **Yard Signs for Fall Display.** The Yard Sign subcommittee, comprised of Eileen Bergt, Mike Livingston, Sandi Meyer, and Jody Wood, will proceed with the project to get yard signs made for fall display for a week on City Campus and a week on East Campus. Brenda Osthus reminded the committee that Printing Services should be used for the yard sign development.
New Campaign Idea/Slogan

The subcommittee for this project, Beth Whitaker, Martha Morton, and Sandi Meyer, developed several ideas of graphics to promote the new slogan, “Plan Ahead.” Betsy Howe showed the group a compiled PDF of the graphics ideas. The group decided to move forward with the project, in addition to the Heads Up! campaign, since both have very different goals and target audiences.

As the next step, Betsy will facilitate a meeting with UCOMM for graphics development.

There was no old business.

NEW BUSINESS

Emergency Planning & Preparedness

Mark Robertson informed the group that UCOMM is working on a plan for public safety message dissemination on social media. Mark told the organizers that the CUSC should be included as a group providing timely safety messages for dissemination.

Mark provided preliminary information that there were plans in the works for a September Safety Fair on the patio of City Union. He will send out more information to the group as it becomes available.

Return to In-Person Meetings

Betsy Howe noted that she has not yet sent Outlook calendar meeting invitations or put CUSC meetings onto the UNL calendar pending a discussion of the return to in-person meetings. The group decided that, given the return to in-person classes and widespread return of workers to campus from working at home, the time has arrived to resume in-person CUSC meetings.

The EHS Training Room will continue as the 2021-22 meeting location, since it can accommodate all who wish to/are able to attend in-person and there is parking adjacent to the EHS office. As before covid, the meeting may be attended via zoom.

There was discussion on a location for the September meeting, which is an Open Forum meeting. Pros and cons to having the meeting at a Nebraska Unions facility were discussed. Members in attendance voted using the zoom chat. The September Open Forum meeting will be held at the EHS Training Room as well as over Zoom.
Resource: Barkley Memorial Center

Stacie Ray gave a presentation on safety at the Barkley Memorial Center (BMC). Her information included the various aspects of their special education and communications disorders work and how this unit kept functioning through the 2020 covid situation that imposed limitations on indoor interactions. There are classrooms, offices, research labs, and clinics. The BMC serves a dynamic patient/client population with varying mobility, cognitive, and sensory abilities.

There was no new business.

FY 2020-2021 (4th Quarter) INJURY INCIDENT REPORTS

Injury Incident information from the recent quarter was delivered by email to members for their review prior to the meeting. There were 51 First Reports of Injury (FRIs) with sixteen (16) or 31% classified as OSHA-Recordable, considered more serious. Nine (9) or 18% were lost-time incidents that required the employee to be off work, be transferred to a different job, or work with restricted duties.

Yoko reported that the fiscal year total of injury incidents for 2020-2021 was 201. The 2019-2020 yearly total was 267. The decrease may have been due to the large number of employees working from home during restrictions to on-campus working due to covid.

CLOSING REMARKS

The next meeting will be on September 21, 2021, from 3:00 – 4:00 p.m. in the EHS Training Room, Warehouse 1, 3630 East Campus Loop and via Zoom. Michael Livingston adjourned the meeting at 4:00 p.m.
CUSC Workers Compensation Incident Report (April – June 2021)

As of June 30, 2021, fifty-one (51) FRIs were received for injuries occurring between April 1 and June 30, 2021.

- Twenty-seven (27) or 53 % were “report only” (no medical treatment sought).
- Eight (8) or 16 % were not OSHA-recordable, meaning they were minor in nature (requiring only one visit to clinic without prescription medication).
- Sixteen (16) or 31 % were classified as OSHA recordable and are considered potentially more serious. Of those recordable incidents, nine (9) or 18 % were lost time incidents that required the employees to be off work, to be transferred to a different job or to be under restricted duties.

### Age (OSHA Recordable Cases)

- **18 - 25**: 3 cases
- **26 - 40**: 3 cases
- **41 - 55**: 3 cases
- **56 - 65**: 4 cases
- **Over 66**: 1 case
- **Unknown**: 2 cases

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**Unknown**
PLAN AHEAD!
Plan FIRST
So That You LAST
Take Time To Plan
Or Plan To Fail
Stretch periodically to reduce muscle fatigue and stress!
Building

- 3 stories, 3 entrances, approx. 36,000 sq feet
- Classrooms, offices, research labs, clinics
- Clinics and labs
  - Dynamic patient/client population with varying mobility, cognitive, and sensory abilities
- HIPAA
- Universal Precautions
Keeping Our Community Safe and Healthy

• SECD Emergency Action Plan
  • Ad Hoc Committee
• Annual Training
  • Faculty & Staff
  • Student Orientation & Syllabi
• Clinical Faculty & Grad Students (CPR, Defibrillators, Blood Borne Pathogens)
• Emergency Procedure fliers
  • posted around building
BOMB THREAT
- Dial *57 to activate a trace.
- Follow prompts.
- Call UNL police 472-2222.
- Remain quiet about the threat stay where you are until contacted by police.
- Follow police directions

FIRE
Evacuate
- Pull nearest fire alarm
- Use nearest exit
- Do not use elevators
- Take belongings if near by
- Move a safe distance
- Re-enter only if directed
- Congregate on the Holdrege street sidewalk or parking lot between Law School and Barkley Center if possible. Dentistry if necessary.

Gas Leak
- Dial 0.
- If instructed to evacuate, go a safe distance from the building at right angles to the prevailing wind.

Active shooter
RUN, HIDE, FIGHT
- RUN — if you know where the danger is and it is safe to go
- HIDE — if unsafe to escape, in a secure place. If sheltering, get behind a door lock/barricade. Turn off lights.
- FIGHT — if hiding is not an option, fight as if your life depends on it.

Tornado
Shelter
- Lowest level
- First floor of BKC. Inside walls avoid rooms with windows. Audiology clinic rooms or booths.
- Interior space - Hallway, Basement, Restroom
- Get Low
- Cover back of head
- Monitor the news
- Stay in shelter until warning expires

Flooding
- Get to higher ground (third floor) evacuate if instructed.

Earthquake
- Drop to your knees and cover your head and neck with your arms.
- After, leave building. Congregate on the Holdrege street sidewalk or parking lot between Law School and Barkley Center if possible.
- Doorways do not provide protection. Crawl for additional cover if needed.

Fire and Medical Emergencies: 911
University Police: 402-472-2222
Tornado Shelter

- Lowest level
- First floor of BKC. Inside walls avoid rooms with windows. Audiology clinic rooms or booths.
- Interior space - Hallway, Basement, Restroom
- Get Low
- Cover back of head
- Monitor the news
- Stay in shelter until warning expires

FIRE Evacuate

- Pull nearest fire alarm
- Use nearest exit
- Do not use elevators
- Take belongings if near by
- Move a safe distance
- Re-enter only if directed
- Congregate on the Holdrege street sidewalk or parking lot between Law School and Barkley Center if possible. Dentistry if necessary.