

Chancellor's University Safety Committee (CUSC) Meeting
September 18, 2018 - 3:00-4:00 p.m.
OPEN FORUM MEETING
City Campus Union

AGENDA

1. Introductions & Welcome (3:00 – 3:05 p.m.) Brent Freeman
2. Open Forum (3:05 – 3:15 p.m.)
3. Old Business
 - A. Reports on Progress: CUSC Goal (3:15 p.m. – 3:20p.m.)
 - B. Heads Up! campaign: (3:20 p.m. – 3:25 p.m.)
 - i. Develop a “pocket points” program?
 - ii. “Good behavior” cards to hand out?
 - iii. How emphasize more the personal safety implications of wexting?
A new Really Obvious to promote?
 - iv. Update on digital signage displays (Brent Freeman).
 - v. Update on ASUN involvement (Beth Whitaker).
 - vi. How to better reach staff (UAAD & UNOPA reps)?
 - C. Other old business
4. New Business
 - A. Emergency planning & preparedness (3:25 – 3:30 p.m.) Mark Robertson
 - B. Goal review (3:30 – 3:40 p.m.)
 - C. Resource: Landscape Services (3:40 – 4:00 p.m.) Eileen Bergt
 - D. Other new business
5. Adjourn (4:00 p.m.) Brent Freeman

Upcoming Meetings (at EHS Training Room – 3630 East Campus Loop.):

- November 20, 2018 (Injury/Illness & Safety Audit reports (July-September 2018))

Meetings for 2018-19

- January 15, 2019 (Injury/Illness & Safety Audit reports (October-December 2018))
- March 26, 2019 OPEN FORUM Nebraska East Union
- May 21, 2019 (Injury/Illness & Safety Audit reports (January-March 2019))
- July 16, 2019 (Injury/Illness & Safety Audit reports (April-June 2019))

Goal FY 2017-18:

Develop, review, maintain lines of safety communication with the purpose of engaging the campus community, in particular by encouraging all to recognize and report “near misses” or potentially unsafe practices with this information to be used for educational purposes university-wide.

Chancellor's University Safety Committee Meeting
Meeting Minutes
September 18, 2018 • 3:00 - 4:00 p.m.
Nebraska City Union
OPEN FORUM

The meeting was convened at 3:00 p.m. by Brent Freeman. Members attending introduced themselves.

Members: Eileen Bergt (Landscape Services), Mark Robertson (Police - Emergency Management), Lynn Doser (Sheldon Museum of Art), Larry Schmid (Central Housing Facilities), Kyle Hansen (CREC), Michael Straatmann (Libraries), Loren Swanson (Utilities), Jolene Deinert (Custodial Services), Mike Livingston (Agronomy/Horticulture), Kyle Hansen (CREC), Steve Thomas (SNR), Jeff Witkowski (ARD Greenhouses), Pat Dussault (Chemistry), Barb McCain (Dining Services), Kim Phelps (University Services), Brenda Osthus (EHS), Betsy Howe (EHS support)

Remote attendance via Zoom: Gabe Hampton (FMP BSM), Jody Wood (Office of Institutional Equity & Compliance) and **Safety Committee Chair:** Kyle Broderick (Plant Pathology)

OPEN FORUM

There was no one from the campus community in attendance to address the committee during the Open Forum portion of the meeting.

OLD BUSINESS

Reports on Progress: CUSC Goal, Heads Up! Campaign

Discussion on the CUSC Goal centered on the idea that collectively we have made progress in terms of communication to the campus community regarding trying to cultivate a safer campus culture, but there is still work to do. Discussion also centered on whether the goal should be modified to be measurable and specific or become more of a mission statement. Initial thoughts on measures were shared; discussion to continue at future meetings.

Follow-up on the *Heads Up!* Campaign ideas proposed at the May meeting:

- *Pocket Points Program.* This app only works when phone is in airplane mode. Mark Robertson will check on whether the phone can receive UNL Alerts while in airplane mode.
- *Recognizing Good Behavior Cards.* Without sponsors and being a voucher for something such as a coffee, the consensus is that

handing out cards would potentially cause a litter problem. Then there is the logistics of who would hand out when. Brent Freeman is going to talk to Starbucks in the Union about partnering on this.

- *Barb McCain reported an incident where a student on a phone walked into a car that had stopped for them. It was suggested that this might be a good topic for a Really Obvious segment on wexting.*
- *Digital signage boards. The Heads Up! graphics are available to users but content displayed is determined by those in charge of the individual display boards. Members can encourage their own areas to display.*
- *ASUN might be willing to partner with the CUSC to work on ways to get students more involved in the Heads Up! campaign and engaged with the concept of avoiding distracted walking/driving/bicycling. Beth Whitaker will continue to reach out to ASUN to promote interest in helping the CUSC promote the Heads Up! Campaign.*
- *Eileen Bergt suggested that it would be beneficial to have more, different graphics. Betsy Howe will report next meeting on what funds remain after the last commission of graphics. Ideas for 'free' graphic work: investigate the possibility of using services of departments with internal graphic design capability such as Unions or Campus Rec or contact Journalism, Marketing, Communications professors about the possibility of Heads Up! Publicity becoming a class project.*
- *Ways to reach staff. The UAAD & UNOPA representatives will be contacted about regularly providing handouts/information to these two organizations.*

There was no other Old Business.

NEW BUSINESS

Emergency Planning & Preparedness Update

Mark Robertson indicated training exercises were being conducted with the emergency operations team. The police department is starting a Citizen's Police Academy program for six weeks to assist those registered to become familiar with what UNL police officers do and encounter on campus.

In answer to a question about what percentage of campus has done/submitted an Emergency Action Plan, Mark estimated that the number is approaching 50% of the campus.

Goal Review

Jody Woods offered to ask Student Affairs if they would like to have representation on the CUSC. It has been quite a number of years since there was student representation on the committee.

Upon inquiry about the use of the Near Miss and Student Injury Reporting Systems, Brenda Osthus indicated there were tremendous advances in reporting student injuries with Near Misses by workers not so well reported. Discussion ensued on diminishing the stigma of reporting and making workers aware that Near Misses could be reported anonymously. Efforts need to continue with raising awareness, starting within each member's own department.

More discussion on the current goal will occur at the next CUSC meeting.

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Safety Resource

Eileen Bergt, Landscape Services, will present at the next meeting.

Safety Walk

Members did not recall getting an invitation to the October 4, 2018 Safety Walk. Betsy offered to resend information on the upcoming Safety Walk prior to the September 27 RSVP date.

Supplier Showcase

The group determined there is value in the CUSC staffing a booth at the October 16, 2018 Supplier Showcase in the City Union. Brent will be in charge of the logistics with support by Betsy.

There was no other New Business.

CLOSING REMARKS

The next meeting will be on November 20, 2018, from 3:00 – 4:00 p.m. at EHS Training Room. Brent adjourned the meeting.