The meeting was convened by Chair Kyle Hansen (CREC).

**Members Attending:** Gabe Hampton (BSM), Eileen Bergt (Landscape Services), Casadi Johnson (UAAD), Mark Robertson (UPD Emergency Management), Pat Dussault (Chemistry), Steve Thomas (SNR), Michael Straatmann (Libraries), Eileen Bergt (Landscape Services), Sara Frizzell (Research Compliance), Brent Freeman (Nebraska Unions). Betsy Howe (EHS support), Kim Phelps (University Services – Ad Hoc)

**Attending via Adobe Connect:** Michael Livingston (Agronomy & Horticulture), Christine Weitzel (UNOPA), Whitney Fritzinger (VDC)

**OLD BUSINESS**

**Heads Up! Campaign**

Kyle Hansen and Mark Robertson reported the campaign has had a presence on Twitter, although they personally have not seen much change in behaviors of those walking, driving, or biking on campus. In addition, Campus Rec “Bike Week” is coming up soon and Kyle will promote “Heads Up!” during that event.

Betsy Howe reminded the group that resources are available through the Environmental Health and Safety website, *Safety Resources* section, called “Head Up! Marketing Campaign.” There are short one sentence *Reminders*, *Questions* that can be brought to department/area meetings for discussion, a wide variety of *Resources* including infographics and videos, and the four *Graphics* the CUSC worked with University Communications to develop. In addition to using the resources available, committee members, safety committees and other interested parties across campus are encouraged to submit further materials for *Reminders*, *Discussion Questions*, and *Resources*. Marketing materials provided are intended to be “living” documents with a continual update as other resources become available or ideas are submitted.

**Progress toward the Current CUSC Goal**

_Develop, review, maintain lines of safety communication with the purpose of engaging the campus community, in particular by encouraging all to recognize and report “near misses.”_
Kyle reminded the group that efforts to support the goal should become part of all our jobs all the time.

**Revise CUSC Goal**

Discussion focused on the concept that near misses are still very much underreported. It was suggested that training at all levels and in all departments should include information on reporting near misses and emphasize the educational value to the campus community of such reporting.

Besides near misses, it would be beneficial overall to encourage reporting of potentially unsafe practices to supervisors but also through the EHS Near Miss/Close Call Incident Reporting System. This EHS online tool is easy to use and reports may be made anonymously, although it is always more helpful if an area is identified.

The committee decided to revise the CUSC goal to read as follows:

*Develop, review, maintain lines of safety communication with the purpose of engaging the campus community, in particular by encouraging all to recognize and report “near misses” or potentially unsafe practices with this information to be used for educational purposes university-wide.*

Brenda Osthus, EHS Director, subsequently approved the addition of a wording modification to the online EHS Near Miss/Close Call Incident Reporting tool so potentially unsafe practices may also be reported using this tool. Betsy Howe will work with Brenda on the specific changes. The CUSC will be notified when the changes are in place, to assist their promotion of this additional component.

Ideas put forth to promote more reporting/review of incidents:

- The Chemistry department has regular seminars investigating injury incidents and near misses. Pat Dussault suggested other areas might consider this idea.
- Another suggestion was highlighting a near miss scenario as department personnel or management are gathering for regular meetings or as a brief intro to the scheduled meeting.
- Members suggested that reporting of Near Misses/Close Calls and potentially unsafe practices be included in regular rotation as part of the EHS monthly listserv. One suggestion was having a listserv item every two months which would keep the topic in the forefront of campus awareness.

There was no other Old Business.
NEW BUSINESS

Emergency Planning & Preparedness Update

Mark Robertson spoke about efforts toward having Alertus on classroom computers. Alertus on classroom computers would notify the room if there were UNL Alerts while class is in session but the UNL website is not being used. Currently, in a classroom setting UNL Alerts are coming to individual students which can be disruptive or to no one if all cell phones are turned off/silent.

Mark Robertson says he has a sense that incoming students are expecting information on emergency preparedness. Across universities, in a lockdown situation, it has been the students who seemed to be best trained on what to do in such situations.

Discussions are still in progress with faculty. Mark is trying to find a couple pilot facilities to test Alertus in classrooms. Pat Dussault and Steve Thomas indicated they would be willing to work with Mark to take this next step within their respective departments.

On October 3, 11:30 a.m. – 1:00 p.m., there will be a “Ready Campus” event on the City Union Plaza. There will be a number of booths and Heads Up! or other materials could be distributed through the Police Department booth. No action was taken.

Safety Committee Resource: Campus Rec

Jolene Deinert was not in attendance to present as planned. Kyle Hansen reported that Campus Rec had moved all risk management training to Canvas, which has much better functionality for this purpose than Blackboard. There is Canvas training available within the software program on how to use the various components. Michael Straatman indicated University Libraries are also using Canvas for some of their internal training.

Betsy Howe asked all to consider sharing a tip, large or small, simple or intricate, that members use in their departments to facilitate safety or safety communication.

Supplier Showcase

Betsy Howe registered the CUSC for a booth at the October 17, 2017, Supplier Showcase. Members participation is needed to staff the booth the CUSC traditionally provides. Check your calendars and let Betsy know if you can help for half to one hour or more between 10:00 a.m. and 2:00 p.m. Handouts and a 15-second “speech” will be furnished to volunteers. An email request will be sent as the date approaches if all the time slots are not filled.
There was no other new business.

**CLOSING REMARKS**

The next meeting will be on November 21, 2017, from 3:00 – 4:00 p.m. at the UNL Police Department. Chair Kyle Hansen adjourned the meeting.