

**Chancellor's University Safety Committee (CUSC) Meeting**  
**November 19, 2024 - 3:00-4:00 p.m.**  
**EHS Training Room & Zoom**

**AGENDA**

1. Introductions & Welcome (3:00 – 3:05 p.m.) Martha Morton
2. Old Business
  - A. Update on request for \$200 for Heads Up! signs (3:05-3:10)
  - B. Recap of October Wellness Fair (3:15 pm-3:20 pm) Elizabeth Howe
  - C. Other Old Business (3:20 – 3:25 p.m.)
3. New Business
  - A. Emergency planning & preparedness (3:25 – 3:30 p.m.) Abby Schletzbaum
  - B. Resource: SNR Emergency Preparedness (3:30 pm – 3:40 pm) Dennis Ferraro
  - C. 1st Qtr. Injury Incidents/Near Misses (3:40– 3:45 p.m.) Elizabeth Howe
  - D. Other new business (3:45 – 3:50 p.m.)
4. Reminder of next meeting date & Adjourn Martha Morton

**Meeting Schedule for 2024-2025** (EHS training room, Warehouse 1, East Campus and Zoom)

- January 21, 2025 (Injury/Illness report October-December 2024)
- March 25, 2025 (4<sup>th</sup> Tuesday to avoid spring break) - Open Forum
- May 20, 2025 (Injury/Illness report January-March 2025)
- July 15, 2025 (Injury/Illness report April-June 2025)

Goal FY 2024-2025:

*Develop, review, and maintain lines of safety communication while fostering a culture of safety awareness, where everyone is encouraged to report “near misses” and unsafe practices. Use safety reports as lessons learned to share anonymously throughout the university to prevent reoccurrences/similar incidents.*