

CHANCELLOR'S UNIVERSITY SAFETY COMMITTEE

(For assistance, please contact EHS at (402) 472-4925, or visit our web site at <http://ehs.unl.edu/>)

Authority

The University Safety Committee was established pursuant to Board of Regent Policy 6.3.5., adopted pursuant to Neb. Rev. Stat. Sec. 48-443 and implementing regulations at Nebraska Title 230, Chapter 6.002. The University Safety Committee is advisory in nature.

Purpose/Activities

The overall charge of the committee is to advise UNL administration on methods and means of minimizing safety and health hazards at UNL to the extent feasible. In pursuit of this goal, the committee is charged with the following:

- Adopting an effective written injury prevention program;
- Reviewing occupational injuries and/or illnesses for the purpose of formulating recommendations regarding future prevention;
- Reviewing or conducting worksite safety inspections for the purpose of formulating recommendations on accident prevention;
- Reviewing reports of safety and health concerns expressed by the general campus population for the purpose of formulating recommendations on hazard abatement;
- Enhancing awareness of campus safety programs, identifying best practices, and encouraging the sharing of information throughout the campus community.

Membership

- The committee shall be composed of no more than thirty (30) and no fewer than twenty (20) members. Membership appointments shall represent faculty, staff, and administration. A minimum of fifteen (15) of the committee positions shall be held by faculty and staff appointments representing a diverse cross-section of the University and including those departments characterized by relatively high injury/illness rates or hazardous work environments/activities. Administration is represented by Environmental Health and Safety, the Office of Research, Human Resources, Facilities Management and Planning, and University Police, which shall each have one (1) permanent position on the committee.
- Faculty and staff committee members are randomly selected from pools of volunteers, with individual pools created to ensure a cross-section of the University community by department (i.e., athletics, housing, animal science, etc.) or function (i.e., fine arts, agriculture, trades, laboratories, etc.).
- Representatives of Administration are selected and appointed by the Vice Chancellor for Business and Finance.

- Committee members not representing Administration are appointed to a term of two years. Terms are staggered in a manner that results in approximately 1/2 of the committee positions becoming available each year. Written notices of invitations to fill vacancies are extended to all employees represented by particular pools. If no new members are recruited through the volunteer process, existing members may retain their committee membership.
- A current membership roster is maintained by EHS and published on the EHS web site.

Structure and Organization

- A chair and vice chair is selected from the faculty and staff committee representatives by majority vote of the present committee members. The chair serves a one year appointment and is succeeded by the vice chair. The role of the chair is to facilitate meetings.
- EHS provides a recording secretary for the meetings.
- The Chancellor's University Safety Committee (CUSC) is an advisory committee and therefore does not require a quorum to conduct business.

Meetings

- The committee meets at least quarterly, with committee business recorded in written minutes of its meetings. Minutes are maintained for a minimum of three years.
- CUSC committee information, including meeting announcements and minutes of previous meetings, is available on the EHS web site.