

Employee Training Needs Assessment for EHS-Related Topics

(Revised 11/09)

This table includes minimal formal training requirements mandated by applicable regulation. Additional training topics may be appropriate based on unique department, task, or employee needs. The EHS Virtual Manual provides supplementary written materials many EHS-related topics.

Red font in the center column indicates that a formal training is available from EHS. Blue font indicates that the training is conducted by an entity external to UNL (generally because regulations require an “authorized” trainer). Green font indicates that the supervisor or designee generally conducts the training, but EHS is available to provide assistance as necessary. In all cases, EHS general training must be supplemented with job/task specific training by the supervisor or designee.

*Regardless of the frequency listed, re-training is always required when: new hazards are introduced; procedure, process, or equipment changes render previous training incomplete or obsolete; observation indicates that the employee has not retained the requisite skill or knowledge from previous training efforts.

<p>Do you receive a paycheck from UNL (regardless of whether you are a student worker or full/part time employee)?</p>	<ul style="list-style-type: none"> • EHS Injury and Illness Prevention Plan (IIPP) • EHS Emergency Preparedness (instructor-led or web-based modules) 	<p style="text-align: center;">REQUIRED TRAINING* <i>Upon initial employment at UNL</i></p>
<p>Do you work with potentially hazardous chemicals or are you assigned tasks that could potentially expose you to hazardous chemicals?</p>	<ul style="list-style-type: none"> • EHS Chemical Safety (instructor-led or web-based) 	<p style="text-align: center;">REQUIRED TRAINING* <i>Upon initial assignment to tasks with potential exposure to hazardous chemicals</i></p>
<p>Are you likely to be exposed to potentially infectious human body fluids or work in an HIV/HBV laboratory?</p>	<p>EHS Bloodborne Pathogen (BBP) Training (instructor-led or web-based)</p>	<p style="text-align: center;">REQUIRED TRAINING* <i>Upon initial assignment to at-risk tasks and annual refresher thereafter</i></p>
<p>Are you required to use a respirator to protect against airborne contaminants?</p>	<p>EHS Respirator Training</p>	<p style="text-align: center;">REQUIRED TRAINING* <i>Upon initial assignment and annual refresher thereafter</i></p>
<p>Do you operate a forklift or Powered Industrial Truck (PIT)?</p>	<p>EHS Forklift Training</p>	<p style="text-align: center;">REQUIRED TRAINING* <i>Upon initial assignment and operator performance evaluation every three years thereafter</i></p>

Do you use a personal fall arrest system? (Fall protection or guarding is required for work surfaces that are at heights greater than 6 feet.)	EHS Fall Protection Training	REQUIRED TRAINING* <i>Upon initial assignment</i>
Do you work with radioactive materials?	EHS Radiation Safety Basic Training	REQUIRED TRAINING* <i>Upon initial assignment and annual refresher thereafter</i>
Do you work with X-ray producing devices?	EHS X-Ray Safety Training	REQUIRED TRAINING* <i>Upon initial assignment and annual refresher thereafter</i>
Do you work with gauges that have a radioactive source?	EHS Gauge User Training	REQUIRED TRAINING* <i>Upon initial assignment and annual refresher thereafter</i>
Do you ship dry ice, chemicals, specimens, biological agents, or other dangerous goods?	EHS IATA/DOT Training	REQUIRED TRAINING* <i>Upon initial assignment and every two years thereafter</i>
Do you work in confined spaces (spaces not intended for human occupancy and that have a limited means of entry/egress, such as silos, pits, vaults, tanks, etc.)?	EHS Confined Space Training	REQUIRED TRAINING* <i>Upon initial assignment</i>
Do you repair, inspect, adjust, install, service, or clean machinery or equipment that can store energy and that is not energized with a cord and plug?	EHS Hazardous Energy Sources Training (Lockout/Tagout)	REQUIRED TRAINING* <i>Upon initial assignment</i>
Do you work in an environment with excessive noise (exposure to noise greater than 85 dB over an 8-hour time-weighted average)?	EHS Hearing Conservation Training	REQUIRED TRAINING* <i>Upon initial assignment and annual refresher thereafter</i>
Do you conduct tasks that may disturb asbestos containing materials? (i.e., custodial operations, building maintenance, construction/demolition, etc.)	EHS Asbestos Awareness Training	REQUIRED TRAINING* <i>Upon initial assignment and annual refresher thereafter</i>
Are you assigned work that involves cleaning up, repairing, removing, or other disturbance of asbestos containing materials?	Asbestos Training (authorized trainer external to EHS; level commensurate with assigned duties)	REQUIRED TRAINING* <i>Upon initial assignment and annual refresher thereafter</i>

Do you work with biological agents?	Supervisor/designee provided	REQUIRED TRAINING* <i>Upon initial assignment</i>
Do you work with select agents?	EHS Select Agent Training	REQUIRED TRAINING* Upon initial assignment and annual refresher thereafter
Do you wear Personal Protective Equipment (PPE) to protect against hazards?	Supervisor/designee provided	REQUIRED TRAINING* <i>Upon initial assignment</i>
Do you operate boilers, generators, or incinerators?	Persons taking opacity readings must be familiar with EPA (Environmental Protection Agency) Method 9. Consult EHS for options to meet the training requirement.	REQUIRED TRAINING* <i>Upon initial assignment</i>
Do you have responsibilities related to storage of oils of any kind (vegetable or petroleum) in containers that are 55 gallons or larger in size?	EHS Spill Prevention Control and Countermeasures Plan Training	REQUIRED TRAINING* <i>Upon initial assignment and annual refresher thereafter</i>