

DRIVER EVALUATION CHECKLIST
 UNL Forklift/Powered Industrial Truck (PIT) Program
 Form EHS-FL-03 (1/08)

Operator's Name: _____ Employee NU ID# _____

Observation Date: _____ Instructor: _____ Location: _____

	Satisfactory	Needs Improvement
Follows Inspection Checklist:		
▪ Goggles and rubber gloves when checking or charging battery		
▪ Knows how to refuel the vehicle properly		
▪ Knows how to report vehicle deficiencies and needed repairs		
Demonstrates proper use of controls:		
▪ Parking Brake		
▪ Clutch		
▪ Tilt/Lift/Fork Spread/Carriage Inching Control		
▪ Attachments		
▪ Steering mechanism		
Follows proper procedures for an "unattended" PIT:		
Demonstrates competency in basic maneuvering skills:		
▪ Starts and stops smoothly		
▪ Maintains proper speed		
▪ Scans effectively		
▪ Uses horn when appropriate		
▪ Keeps body parts within PIT		
Demonstrates competency in picking up a load:		
▪ Matches load with truck's capacity		
▪ Checks load for stability		
Demonstrates competency in driving with a load:		
▪ Travels with load close to ground		
▪ Keeps an adequate following distance		
▪ Drives in reverse when operator's forward view is obstructed		
▪ Maintains a safe speed		
Demonstrates competency in stacking a load:		
▪ Approaches the load squarely		
▪ Stacks straight, squarely and not too high		
▪ Deposits load safely		
▪ Does not move until forks are lowered		
Demonstrates competency in loading/unloading trailer/rail car/other:		
▪ Checks the dock plate		
▪ Checks the condition of the floor		
▪ Checks the trailer chocks, jack stands, and brakes		