

# COMMUNICATION OF CHEMICAL SAFETY INFORMATION

UNL Chemical Safety Plan  
Form EHS-CHEM-01 (11/00)

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(For assistance, please contact EHS at (402) 472-4925, or visit our web site at <http://ehs.unl.edu/>)

## To be posted in the work area

The UNL Chemical Safety Plan requires that this form be posted in every work area where hazardous chemicals are routinely used. This form summarizes chemical safety (hazard communication) information for the following work area:

Location: \_\_\_\_\_ Department: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Date Prepared: \_\_\_\_\_

Employees have a right to information concerning the hazardous chemicals in their work area that they use or to which they may otherwise be routinely exposed to. It is the policy of the University of Nebraska, Lincoln, to ensure that chemical hazards are identified within each work area and that chemical hazard information is made available to all employees potentially exposed. This program is applicable to all employees who may be exposed to hazardous chemicals as a normal part of their work.

This document, required by the UNL Chemical Safety Plan, provides a summary of the information regarding the specific work area identified above. A copy of the Chemical Safety Plan is maintained in the department office located at \_\_\_\_\_, and employees may have access to this program on request to the department office. The program can also be found on the EHS web page.

Your supervisor is responsible for compiling a list of hazardous chemicals, and for ensuring Material Safety Data Sheets for these chemicals are readily accessible to you. They are also responsible for providing protective equipment and developing procedures for safe work with hazardous chemicals, and for assuring you receive job specific training on hazardous chemicals as detailed below.

**Employee training.** Prior to work with or around a hazardous chemical, employees are to receive training concerning the chemical and its hazards, signs and symptoms of overexposure, precautions and equipment for safe use of the chemical, what to do in the event of a chemical emergency, and sources for information on the hazardous chemical to include labels and material safety data sheets. If you have not received this training, speak with your supervisor or contact EHS at (402) 472-4925.

**Material Safety Data Sheets** are a source of information on hazardous chemicals you handle as part of your work. You have a right to access MSDSs for hazardous chemicals in your area. ***The location and/or procedures for accessing an MSDS for this work area are described below:***

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**Chemical labeling.** All hazardous chemicals must be labeled in accordance with the UNL Chemical Safety Plan. The label provides information on the hazards of a chemical and instructions for safe use of the chemical. If a material is not labeled, the label is damaged, or if you have any questions concerning the information on the label, contact your supervisor. Do not use a chemical product which is not clearly labeled. If you transfer bulk chemicals to a second container, ensure that the labeling for the secondary container is in accordance with the UNL Chemical Safety Plan requirements. Ask your supervisor for information on specific work-area procedures for labeling secondary containers.