

Chancellor's University Safety Committee Meeting
Quarterly Meeting Minutes
July 21, 2009 • 3:00 p.m.
Osborne Athletic Complex, 4th Floor Conference Room

The meeting was convened by Chris Cary. Attendees introduced themselves.

Members Present: Larry Schmid (Custodial Services), Eileen Bergt (Landscape Services), Linda Ybarra (Facilities), Charlie Griesen (Utilities), Terry Madson (USMARC), Don Beerman (Office of Research Responsibility), Kim Phelps (University Services), Greg Clayton (Risk Management), Chris Cary (UNOPA), Jeff Lamp (BSM), Tracy Nelson (Telecommunications), Amy Lantham (Campus Rec), Jeff Hohlen (UNLPD), Brenda Osthus (EHS), Betsy Howe (EHS), Yoko Smith (EHS).

FY 2009 (4th Quarter) INJURY/ILLNESS REPORT

Yoko Smith reviewed the fourth quarter injury incidents:

- Material handling incidents tend to result in higher costs, as do ladder injuries. The group was reminded of the EHS Back Safety and Ladder Safety courses.
- An in-depth analysis of incidents caused by falls was presented. Incidents involving falls occur for a variety of reasons and job duties.
- From now on, reporting by Employment Type will detail Graduate Student/Post doc incidents.
- Yoko reviewed the calendar year (January – June 2009) incident rates. OSHA recordable incidents are tabulated by calendar year.
- A summary of five high cost incidents was reviewed as examples of how procedures and awareness of surroundings can help eliminate injury incidents.

OLD BUSINESS

Safety Committee Role in Hazard Assessment/Control

- Unit safety committees can help mitigate occurrence of injury incidents by periodically assessing potential hazards.
- EHS provides **Safety Audit Guidelines** Safe Operating Procedures on the web site: <http://ehs.unl.edu/sop/#audit>. These guidelines assist safety committees, managers/supervisors, PIs and others in evaluating their particular work areas.

CUSC Member Recruitment

- Current members were reminded to continue to publicize the availability of open slots on the CUSC and recruit replacements if the current member has been on the committee for two years or more.

12th Street Water Main Replacement

- Charlie Griesen reported that this project is essentially complete.

Employee Safety Fair

- There was extensive discussion on the proposed October 20, 2009, biannual CUSC Safety Fair:

- Is there adequate time to plan for an October Fair? Based on past experience, the committee would need to start planning earlier to provide the optimal experience for attendees.
- Funding possibilities? Previously the Fair was funded by vendor donation—time, refreshments, training presentations. Vendors seem to have fewer resources at their disposal now.
- Has the CUSC adequately identified the target audience(s)? More investigation is required before proceeding.
- Focus? Maybe it's time again to include wellness, health, and topics primarily of general interest to the campus community rather than targeted to hazards of a specific area.
- Time to change delivery? Benefits of Webcasts and/or Videoconference delivery instead of, or in addition to, instructor-led training should be evaluated, as well as teaming with existing local entities that may have similar events (e.g. National Safety Council or Nebraska Industrial Council on the Environment).

The committee decided to postpone this year's proposed Fair. Sub-committee formation would be the first step toward future planning.

OPEN FORUM

Twice a year the campus community has an opportunity to bring their safety concerns to the attention of the CUSC at a regular quarterly meeting. The next Open Forum is at City Campus Union, and the first Open Forum in 2010 will be at East Campus Union.

Attendance is less than hoped for. Betsy Howe will specifically invite those who attend the monthly New Employee Orientation sponsored by HR. Calendar and EHS web site publicity will be revised to suggest those who cannot attend email their issues/questions/concerns to Chris Cary.

NEW BUSINESS

Campus Safety Walk

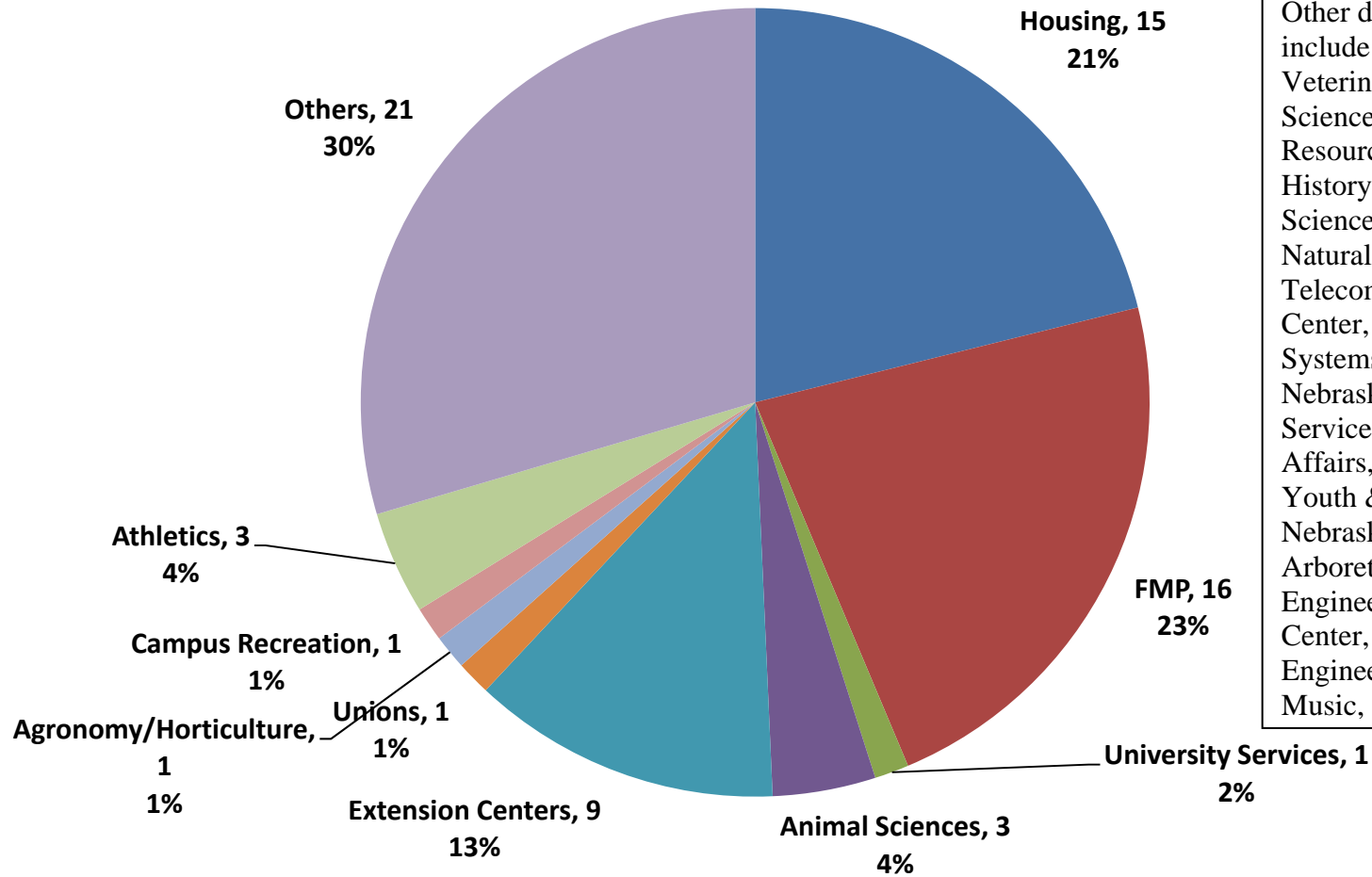
- Will occur September 17, 2009, 9:00 p.m. – 11:00 p.m.
- Jeff Hohlen, UNLDPD, will email invitations. Betsy Howe will add to UNL calendar.
- Those who wish to attend should let Jeff know by September 14, 2009, so transportation can be arranged.
- Group will meet at UNLDPD to begin the tour.

CLOSING REMARKS

The next meeting will be the semi-annual Open Forum, October 13, 2009, at City Campus Union (check kiosk for room assignment).

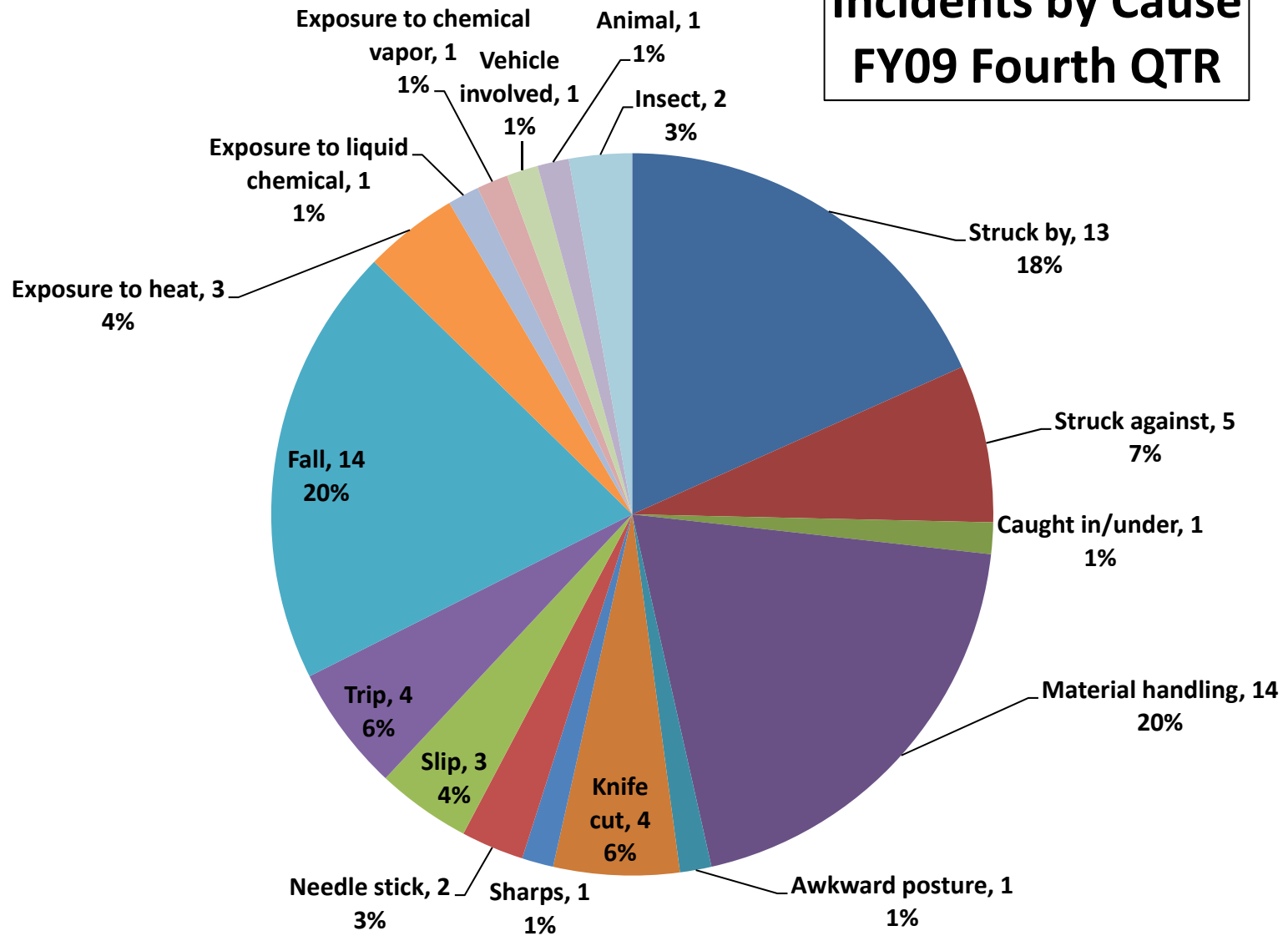
The meeting was adjourned by Chair Chris Cary.

Incidents by Department FY09 Fourth QTR



Other departments include:
 Veterinary & Biomedical Sciences, Human Resources, Art & Art History, Biological Sciences, School of Natural Resources, Telecommunications Center, Biological Systems Engineering, Nebraska Forest Services, Academic Affairs, NETV, Child Youth & Family Studies, Nebraska Statewide Arboretum, Payroll, Engineering Research Center, Civil Engineering, School of Music, Center for

Incidents by Cause FY09 Fourth QTR



In-depth Analysis of incidents caused by falls

1. Was there any height involved?

Fell on the same level	9
Fell from a higher level	4
Involving stairs	1

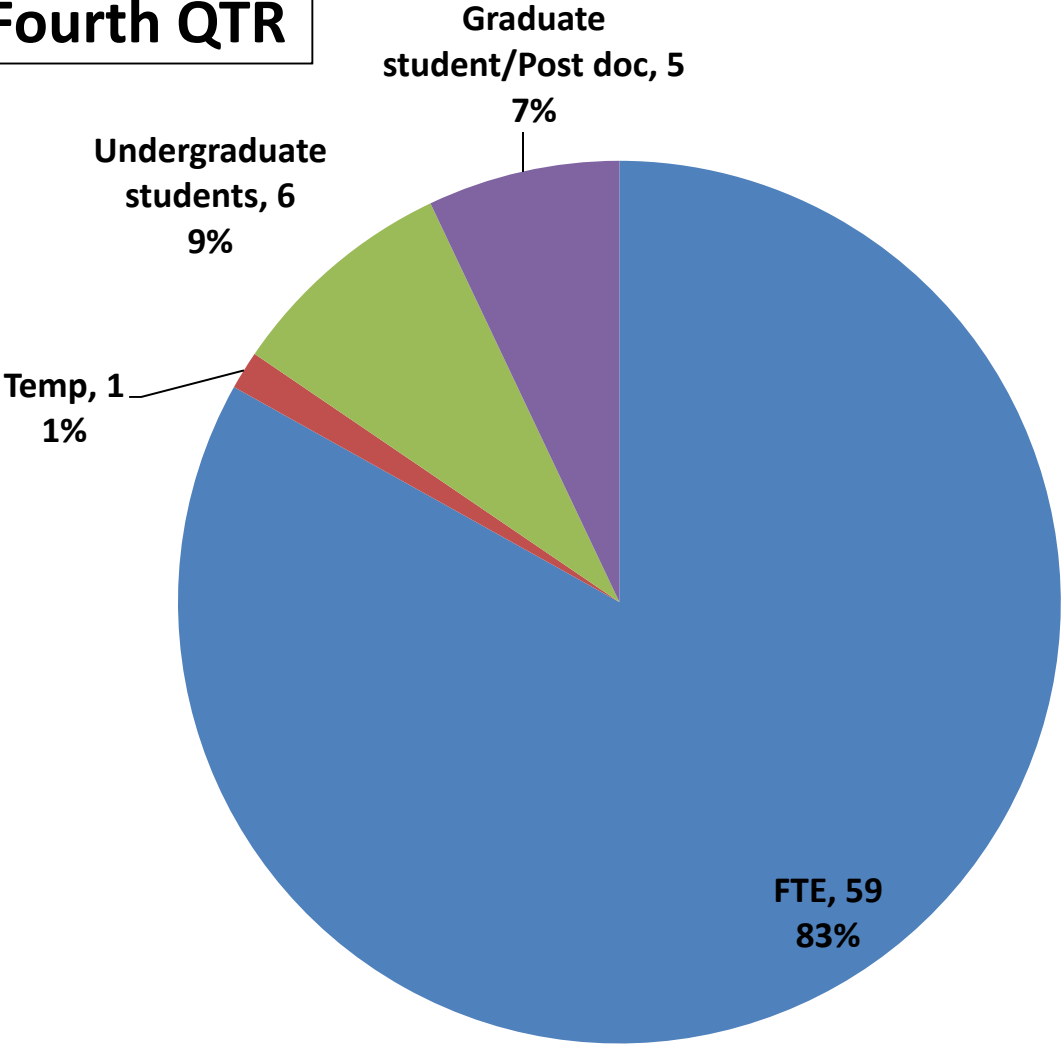
2. What were the contributing factors?

Ice on the ground or floors	2
Wet floors	1
Tripped on equipment, etc. on the floor and fell	3
Horse bucked off the employee	1
Bad footwear (flip flops)	1
Lost balance while using a hand tool	1
Did not see the edge of the pit	1
Fell from a ladder	2
No apparent contributing factors	2

3. What department?

Department	# of cases
FMP(Custodial, Administration, BSM)	3
Housing (Burr-Fedde, Cather Food)	2
USMARC	2
Center for Biotechnology	1
School of Music	1
Biological Sciences	1
Telecommunication Center	1
Academic Affairs	1
Child, Youth & Family Studies	1
Athletics	1

**Employment Type
FY09 Fourth QTR**



Calendar Year 2009 Incident Rate (January through June)

Dept. Name	Hours Worked	# of Total Accidents	# of OSHA Recordable Accidents	# of Lost Time Accidents	Accident Rate (Includes all accidents)	OSHA Recordable Accident Rate	Lost Time Accident Rate*
Housing	592296.18	22	7	2	7.43	2.36	0.68
Facilities Management	472068.48	21	11	3	8.90	4.66	1.27
University Services	173625.36	2	1	1	2.30	1.15	1.15
Animal Science	131870.28	7	3	3	10.62	4.55	4.55
Extension Centers	593101.56	21	10	7	7.08	3.37	2.36
Student Union	109254.48	1	0	0	1.83	0.00	0.00
Agronomy/Horticulture	263910.60	2	0	0	1.52	0.00	0.00
Campus Recreation	97144.86	2	1	0	4.12	2.06	0.00
Athletics	337044.06	6	3	3	3.56	1.78	1.78
Other Units/Departments	5589653.10	47	22	7	1.68	0.79	0.25
Total Hours Worked	8359968.96	131	58	26	3.13	1.39	0.62

*Lost time accidents include lost work time accidents and accidents that caused workers to be on modified duties or to move to a different position.

Rate=(Number of incident X 200,000)/Hours worked

Following are the rates for comparable industries in 2006. (Source: Bureau of Labor Statistics News)

OSHA does not keep records of all-accident rates.

Industry	Recordable case rate	Lost-time accident rate
Agricultural production - crops	5.8	3.1
Agricultural production - livestock	8.1	3.9
Building Equipment Contractors (electrical, plumbing, etc)	6.4	3.1
Food Service and drinking places	4.2	1.4
Services to buildings	4.5	2.7
Colleges and universities	2.5	1

Summary of High Cost Incidents

Department	Date of Incident	Explanation of Event	Investigation and Countermeasure	Estimated Cost
Building Service and Maintenance (BSM)	4/29/09	Employee strained their back and hip after lifting concrete slats from cattle confinement and installing new slats.	The employee was replacing concrete slats in the animal handling area. Each slat weighed about 100 pounds. The employee lifted many slats with another employee. The supervisor stated they would rotate workers more often to do this job so each worker may not have to lift too often.	\$6,884.72
USMARC	5/8/09	Employee was bucked off a horse. The horse stepped on and fractured the employee's jaw.	The employee was a new employee but had some experience with horses. The horse started bucking when the employee mounted. There was no health problem with the horse that might have caused it to buck. The employee had attended three-day animal safety training. The employee was transferred to another section where they did not have to ride horses.	\$4,667.33
Biological Systems Engineering	5/7/09	Employee tripped while stepping down from a test platform and sprained their right ankle.	The employee was at a tractor testing lab in Chicago. The platform did not have a hand rail. The employee slipped on the platform and twisted their ankle. The employee stated they were wearing steel-toe shoes. No corrective actions were taken as the incident happened off UNL site.	\$2,113.08
Custodial Services	5/21/09	Employee was moving lockers on a pallet jack when a locker fell on the employee.	The employee placed lockers directly on a pallet jack without using a pallet. The lockers did not fit on the jack well and fell on the	\$1,337.05

			employee. The employee should have placed lockers on a pallet.	
Athletics	4/13/09	Employee was unloading NCAA gymnastics tournament equipment off a trailer when they sprained their left knee.	While the employee was unloading the equipment off a trailer, the employee stepped on a dock plate and slipped, spraining their left knee. The supervisor stated the equipment was packaged in a way that they needed to unload manually without using a forklift. The employee stated they would be more careful.	\$1,065.48