

Chancellor's University Safety Committee Meeting
Quarterly Meeting
April 15, 2008 • 3:00 p.m.
Osborne Athletic Complex

The meeting was convened by Chair John Ingram.

Present: Jeff Lamp on behalf of Jim Jackson (BSM), Larry Schmid (Custodial Services), Jeff Hohlen on behalf of Charlotte Evans (UNL PD), Eileen Bergt (Landscape Services), Jane Wemhoff (Dining Services), Robin Whisman (Campus Rec), Judy Prochaska (Utilities), Greg Maguire (Housing), Dr. Roger Quiring (UHC), John Ingram (Athletics), Coleen Huls (Telecom), Mark Shepherd (EHS), Betsy Howe (EHS), Karen Schultz (PHREC—attending via phone conference).

ELECTION OF NEW CHAIR:

John Ingram announced he had received two nominations for Chair, Larry Schmid and Christine Carey. There were no further nominations from the floor.

Prior to voting, the committee discussed the need for a succession plan. It was decided that the person receiving the most votes would become the Chair and the person receiving the second most votes would become the Vice Chair. The Vice Chair will work with the Chair throughout the year, preside in the absence of the Chair, and then succeed the Chair when the Chair's term is completed.

Voting was by secret ballot. Larry Schmid was elected Chair, pending completion of the approval process, with Christine Carey as Vice Chair.

MEETING LOCATION:

There was a brief discussion on meeting location. John Ingram offered the 4th floor conference room at Osborne Athletic Complex on an ongoing basis. The committee recommended retaining the current accommodations because of the amenities: available parking, adequate room space, and use of communications equipment to contact Extension & Outreach Center members without a fee.

FY 2008 (3rd Quarter) INJURY/ILLNESS REPORT

Mark Shepherd reported injury incidents by department, types of accidents, and types of employees for the months of January through March 2008.

- 53% of incidents reported were the result of slips, trips and falls. This is a particular area where safety committees and departments can focus efforts to decrease injury incidents.
- The top five high-cost injuries for the quarter were presented. This quarter's high-cost injury range was \$5,000-\$48,000.
- Mark reviewed the calendar year accident rates. It was noted that the OSHA recordable accident rate for the University is well below the national average according to the latest (2006) Bureau of Labor Statistics figures for private colleges and universities. (Public colleges and universities are not required to report.)

- The total number of injury incidents (47 for this quarter) provides possibilities for improvement in safety practices.

UNIT SAFETY COMMITTEES

Mark Shepherd reported the current status of groups that self-identify as a safety committee representing various departments. Mark suggested that these unit safety committees might benefit from more interaction with the CUSC as an advisory body.

The CUSC decided that more active engagement with unit safety committees is appropriate and asked Mark to provide the following information at the next CUSC meeting:

- Current list of self-identified unit safety committees.
- Information on the existing unit safety committees and how they operate. For example: Does the committee meet regularly? Does the committee have defined goals and objectives? Does the committee review inspections, injury incident, and other safety reports?

The CUSC will use the information in an effort to foster collaboration on safety and injury concerns at UNL.

CUSC COMMITTEE DOCUMENTATION

The question was raised about documentation relating to the charter of the CUSC, such as confirming new members, selecting officers, and carrying out the duties and responsibilities of the CUSC. Existing documentation is incomplete. One task of the new Chair will be to pursue assistance with development or review of CUSC charter and by-laws.

OLD BUSINESS

Sergeant Jeff Hohlen reported on the status of the UNL Alert system and how it was implemented during the natural gas leak near the Business Services Complex on November 2007. Jeff indicated that this was the first real 'incident' involving activation of the UNL Alert system.

In order to operate as planned, the system requires accurate and actionable information. Any delay in reporting an incident results in delayed activation of the Alert system. Depending on the severity of the issue or threat, information may be sent out from dispatch immediately or may be forwarded up the chain of command.

A current issue of concern to the UNL Police is that only approximately 25% of the entire campus population is signed up for the Alert system, despite efforts by UNL Police to encourage participation. It was suggested by the committee that periodic dissemination of information through E-news might emphasize the need for increased participation.

NEW BUSINESS

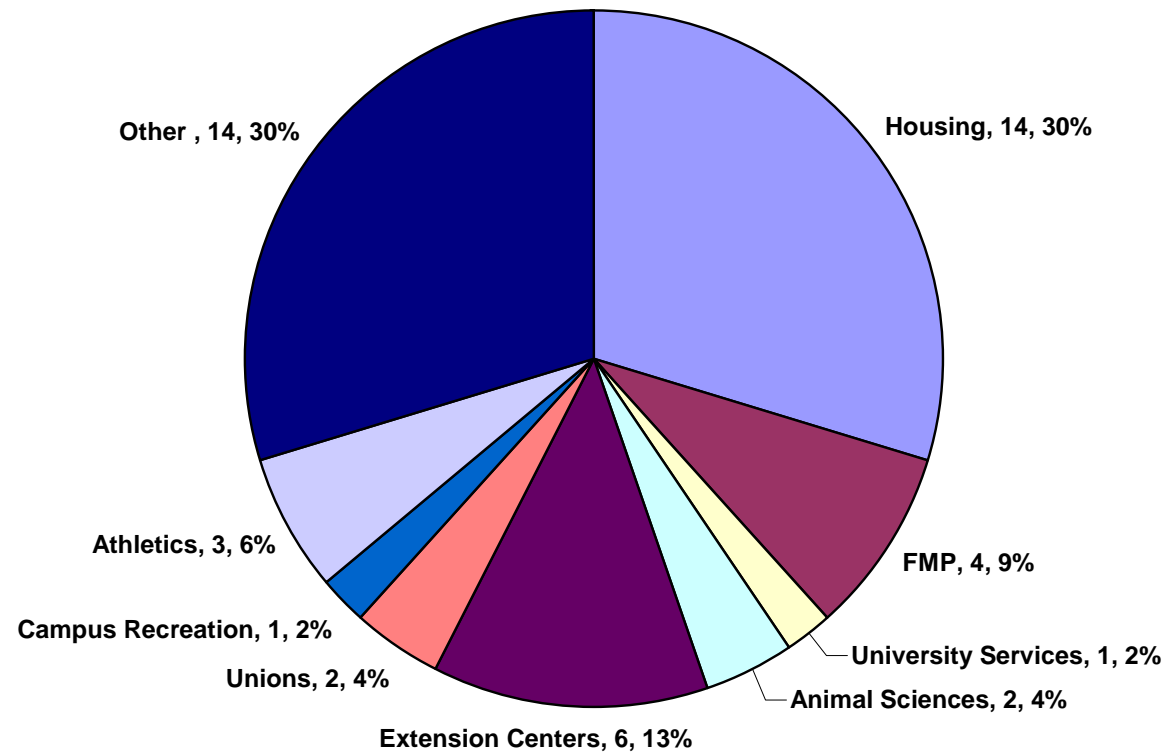
Eileen Bergt asked about a Spring Safety Walk. Jeff Hohlen told the group that he was in the process of planning this annual event. If anyone has ideas for places to visit during the Safety Walk, please let Sergeant Hohlen know. Date and time of the Safety Walk will be disseminated once determined.

CLOSING REMARKS

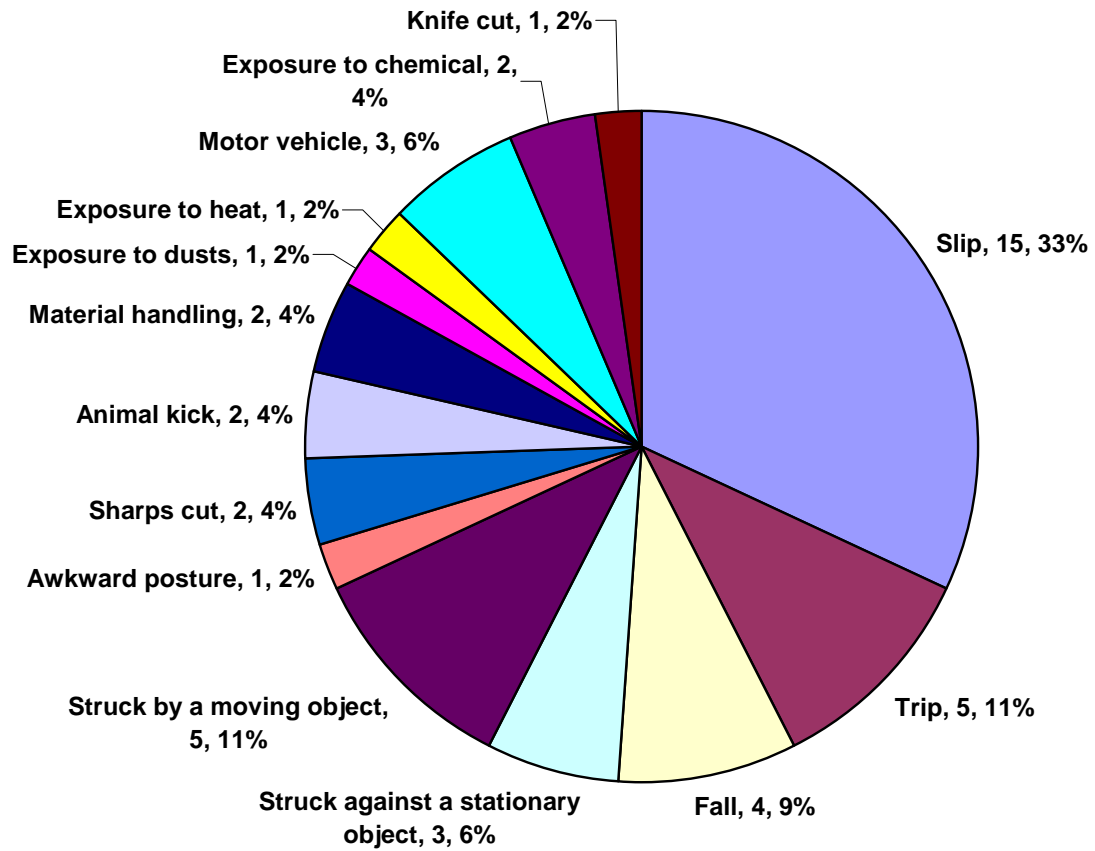
The next meeting will be held on Tuesday, July 15, 2008, at 3:00 p.m. in the Osborne Athletic Complex, fourth floor conference room. The meeting was adjourned by President John Ingram.

Incidents by Department FY08 Third QTR

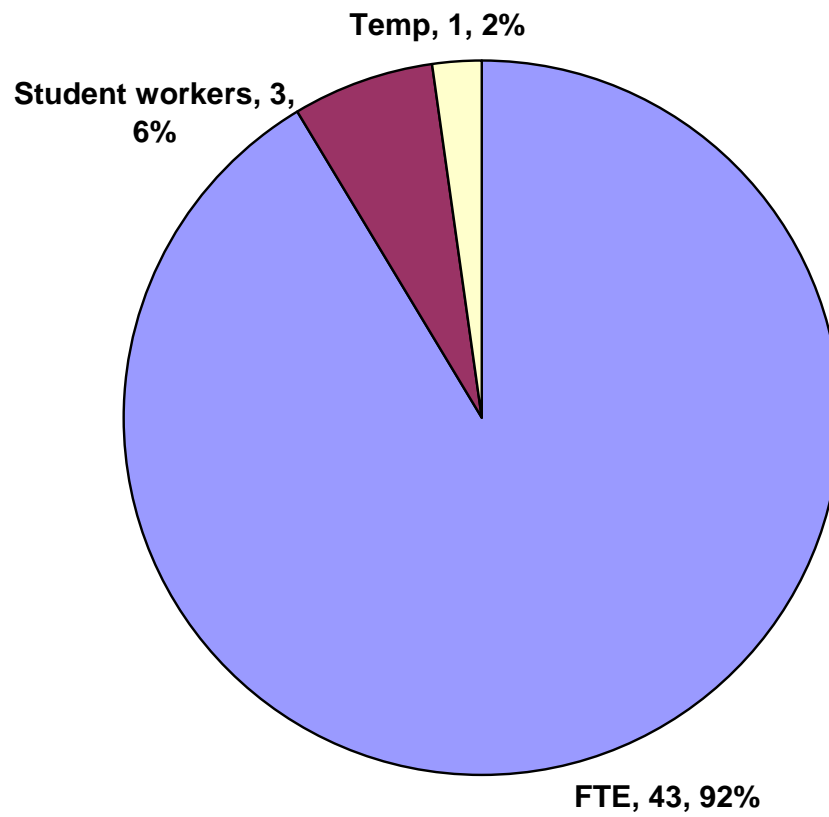
Other departments include:
University Police, Chemistry,
Engineering Mechanics,
Sponsored Programs,
School of Music, Nebraska
Forest Service, Food
Science and Technology,
Veterinary & Biomedical
Sciences, Human
Resources, NETV, Modern
Language and Literatures,
Biological Sciences.



Incidents by Causes FY08 Third QTR



Types of Employment FY08 Third QTR



Summary of High Cost Incidents

Department	Date of incident	Description of event	Cause of incident and corrective action	Estimated cost
Food Science & Technology	1/15/08	Employee was involved in an automobile accident on their way to a business trip.	The employee stated the roads were not icy on the day of the accident. The accident happened on I-80 as the employee was going to Omaha Airport to leave for a business trip. The employee's husband was driving their personal vehicle. When another car changed lanes, the employee's husband swerved to avoid the other car and lost control of the employee's vehicle. The employee's vehicle was totaled. The police determined that there was no fault on either party. A ticket was not issued.	\$48,545.94
Animal Science	2/13/08	Employee slipped on slick concrete ramp while moving cows into a milking parlor.	The employee, new to the job, was working night shift alone milking cows. A cow strayed out of the area. The employee tried to get in front of the cow. The employee slipped on the ramp, which was wet with water and manure. The concrete floor of the ramp has special grooves to assist with traction, as well as handrails, but still can be slippery. The employee called the supervisor after the incident. The employee fractured their hip. The supervisor stated the employee should not have tried to run and get in front of the cow. The supervisor thought the employee had been well trained before the incident.	\$36,067.20

Campus Recreation	2/7/08	Employee fell off a ladder and hit their head, left shoulder and right wrist on the floor.	<p>The employee normally works alone, maintaining the grounds around residence halls that belong to Campus Recreation. When the supervisor visited the employee around 11 a.m. on the day of the incident, the employee was sitting down at their desk, looking dazed with a big bump on their head. The supervisor called 911 immediately to request medical help.</p> <p>The employee had no memory of the day of the incident. The supervisor stated there was a short ladder near the employee. They thought the employee might have been adjusting a peg board where tools were kept. The housekeeping of the area was good when EHS visited. The ladder was in good condition. EHS recommended the department take EHS ladder safety training and have supervisors check frequently on employees who work alone.</p>	\$16,966.82
Nebraska Forest Services	1/19/08	Employee was in a motor vehicle accident. The employee had neck and back pain, and head contusions.	The employee's vehicle was hit by another vehicle. There was no fault on the employee.	\$5,850.00
School of Music	1/22/08	Employee slipped on ice at the entrance to Westbrook building. The steps were icy. The employee tried to catch themselves and injured their left knee.	Landscape Services and Custodial Services share duties to clear snow around a building. Those departments were notified of the incident.	\$5,150.00

Incident Rate 2008 YTD (Jan, Feb. Mar.)

	Dept. Name	Hours Worked	# of Total Accidents	# of OSHA Recordable Accidents	# of Lost Time Accidents	Accident Rate (Includes all accidents)	OSHA Recordable Accident Rate	Lost Time Accident Rate*
1	Housing	296148.09	14	4	2	9.45	2.70	1.35
2	Facilities Management	236034.24	4	1	0	3.39	0.85	0.00
3	University Services	86812.68	1	0	0	2.30	0.00	0.00
4	Animal Science	65935.14	2	1	1	6.07	3.03	3.03
5	Extension Centers	296550.78	6	0	0	4.05	0.00	0.00
6	Student Union	54627.24	2	0	0	7.32	0.00	0.00
7	Agronomy/ Horticulture	131955.30	0	0	0	0.00	0.00	0.00
8	Campus Recreation	48572.43	1	1	1	4.12	4.12	4.12
9	Athletics	168522.03	3	1	3.56	2.37	1.19	0.00
10	Other Units/Departments	2794826.55	14	3	2	1.00	0.21	0.14
	Total Hours Worked	4179984.48	47	11	6	2.25	0.53	0.29

*Lost time accidents include lost work time accidents and accidents that caused workers to be on modified duties or to move to a different position.

Rate=(Number of incident X 200,000)/Hours worked

Following are the rates for comparable industries in 2006. (Source: Bureau of Labor Statistics News)
OSHA does not keep records of all-accident rates.

Industry	Recordable case rate	Lost-time accident rate
Agricultural production - crops	5.8	3.1
Agricultural production - livestock	8.1	3.9
Building Equipment Contractors (electrical, plumbing, etc)	6.4	3.1
Food Service and drinking places	4.2	1.4
Services to buildings	4.5	2.7
Colleges and universities	2.5	1